

CHAPTER 1

STATE FUNERAL POLICY

Section 1. GENERAL

1. Persons entitled to State Funeral.

- a. The President of the United States.
- b. An Ex-President of the United States.
- c. The President-elect of the United States.
- d. Any other person specifically designated by the President of the United States.

2. Eligibility for burial in national cemetery. Eligibility for a State Funeral does not in itself entitle the deceased to burial in Arlington National Cemetery or any other national cemetery. (Reference: Act of 14 May 1948 (62 Stat. 234; 24 U.S.C. 281)).

3. Responsibilities. a. The President notifies the Congress that he has directed that a State Funeral be conducted. The Congress, which has sole authority for use of the U.S. Capitol, makes the Rotunda available for the State Ceremony through its own procedures.

b. The Secretary of Defense is the designated representative of the President of the United States. The Secretary of the Army is the designated representative of the Secretary of Defense for the purpose of making all arrangements for State Funerals in Washington, D.C. This includes participation of all Armed Forces and coordination with the State Department for participation of all branches of the Government and the Diplomatic Corps.

c. The Commanding General, Military District of Washington, U.S. Army as the designated representative of the Secretary of the Army, will make all ceremonial arrangements for State Funerals in Washington, D.C. and will be responsible for the planning and arranging of State Funerals throughout the continental United States.

d. The Department of the Army (Secretary of the General Staff) will—

- (1) Upon the demise obtain the President's desires as to type of funeral to be offered.
- (2) Furnish a liaison officer to Headquarters, Military District of Washington, U.S. Army, (MDW), to coordinate activities and participation of the Department of Defense.
- (3) Designate an appropriate officer aide to the next of kin.
- (4) In coordination with the other military services and governmental departments, determine the distinguished persons to attend all phases of the funeral, and forward the names to The Adjutant General for preparation of announcements. An information copy will be forwarded to HQ, MDW.
- (5) Designate a time and place for briefing of all military distinguished persons and inform HQ, MDW.

e. The Department of the Army (The Adjutant General) will—

- (1) Formulate the list of honorary pallbearers consonant with desires of the next of kin and notify persons selected.
- (2) Issue announcements to distinguished persons, family, and friends to attend the funeral service and certain other phases of the funeral ceremony to include:
 - (a) Reply as to acceptance, if time will permit.
 - (b) Time and place of participation.

(c) Seating and parking permits as appropriate.

- (3) Furnish field grade officer guides beyond the capability of HQ, MDW to provide.

f. Department of the Navy, Department of the Air Force, and the U.S. Coast Guard will furnish liaison officers to HQ, MDW to coordinate participation of the Marine Corps, Navy, Air Force, and Coast Guard.

g. Each agency, headquarters, or unit, which incurs costs incident to these funerals will pay the costs from available funds and forward data as to payments through their normal command funding channels.

4. Procedure. a. *Movement to repose.*

- (1) If the demise occurs in Washington, D.C., the remains will be moved to a selected place of repose (Room of Repose: Amphitheater, Arlington National Cemetery; local funeral home; Washington Cathedral or other site of repose; the White House) where it will be attended by a guard of honor composed of representatives of all the Armed Forces.
- (2) If the demise occurs outside Washington, D.C., the remains will be met at the point of arrival in Washington, D.C., by a reception group and escorted to the place of repose.

b. *Burial in Washington, D.C.*

- (1) *Lying in state.* Following approximately one day of repose, the remains will be moved to the Rotunda of the U.S. Capitol where the body will lie in state for a period of approximately 24 hours.
- (2) *Funeral service.* Following the lying

in state, the remains will be escorted by motor to the place of the funeral service. Following the funeral service, the remains will be escorted to the Capitol to join the main funeral procession.

- (3) *The main funeral procession.* The procession will be conducted from the Capitol to Arlington National Cemetery if the funeral service or interment is to be conducted there.

c. *Burial outside Washington D.C.*

- (1) The main funeral procession will commence from 15th Street and Constitution Avenue, NW, following the day of repose when interment is outside Washington, D.C.
- (2) The funeral service, if conducted in Washington, D.C. will follow the period of lying in state.
- (3) Following the funeral service, or following the lying in state period if no funeral service is conducted in Washington, D.C., the remains will be escorted to the point of departure.

d. *Lying in state.*

- (1) The remains will normally lie in state in the Capitol Rotunda for approximately 24 hours, depending on the ceremonial requirements and desires of the President and the next of kin.
- (2) Public viewing of the remains lying in state in the Capitol Rotunda will be continued throughout the entire period of lying in state, to end two hours prior to the removal of the remains from the Capitol, unless the family of the deceased expressly state a desire to the contrary. If desired the family will be permitted a short period for private services.

Section II. DEMISE AND MOVEMENT TO WASHINGTON, D.C.

5. Demise outside continental United States.
If demise occurs outside continental United States—

a. The senior U.S. Armed Forces commander in the area of demise will—

- (1) Immediately form a guard of honor to attend remains until departure for the United States.
- (2) Coordinate arrangements for—

- (a) Return of remains to the United States.
- (b) Designation of a suitable escort to accompany remains to the United States.
- (c) Appropriate local ceremonies.

b. The appropriate Army commander will coordinate, utilizing the facilities of all Armed Forces as required, the reception and transportation of the remains to Washington, D.C., including appropriate escort.

6. **Demise within continental United States.** If demise occurs within the continental United States but outside the Washington, D.C., area appropriate Army commander will—

a. Immediately form a guard of honor composed of representatives of all Armed Forces, if practicable, to attend the remains.

b. Coordinate arrangements, utilizing the facilities of all Armed Forces as required, for transportation of the remains to Washington, D.C., including appropriate escort and local ceremonies.

7. **Demise in Washington, D.C. area.** If demise occurs in the Washington, D.C., area the CG, MDW will—

a. Arrange for the remains to be moved to the place of repose with appropriate ceremony.

b. Immediately form a guard of honor composed of representatives of all Armed Forces to attend the remains while lying in repose.

c. Proceed as indicated in paragraph 11 through 13 (Burial Outside the Washington, D.C., area) or paragraphs 14 through 17 (Burial in the Washington, D.C. Area).

Section III. DEMISE OUTSIDE WASHINGTON D.C., AREA— ARRIVAL OF REMAINS AND MOVEMENT TO THE PLACE OF REPOSE

8. **Arrival.** The CG, MDW will—

a. Coordinate the arrangements for the reception of the remains to include an appropriate ceremony.

b. Ascertain place and time of arrival of the remains by coordination with the Secretary of the General Staff, Department of the Army, and arrange for the attendance of:

- (1) Special honor guard.
- (2) Family.
- (3) Honorary pallbearers.
- (4) Clergy.
- (5) Other official mourners.
- (6) Troops.
 - (a) Selected body bearers composed of enlisted personnel from each of the Armed Forces.
 - (b) National Color detail and personal flag bearer, as appropriate.
 - (c) Joint honor cordon.
 - (d) Security cordon.
 - (e) Band.
 - (f) Saluting battery.
 - (g) Medical support.

9. **Movement to place of repose.** The CG, MDW will—

a. Arrange for military escort for motorized funeral cortege from point of arrival of the remains to the place of repose to consist of the following:

- (1) Police escort.
- (2) Escort commander (CG, MDW).
- (3) Special honor guard.
- (4) Clergy.
- (5) Hearse.
- (6) Body bearers, National Color detail, and personal flag bearer, as appropriate.
- (7) Family.
- (8) Honorary pallbearers.
- (9) Other official mourners.

b. Coordinate with the Chief of Metropolitan and/or U.S. Park Police to determine route of cortege from point of arrival to the place of repose.

10. **Arrival at place of repose.** The CG, MDW will arrange for:

- a. Band.
- b. Joint honor cordon.
- c. Security cordon.

- d. Guard of honor.
- e. Medical support.
- f. Appropriate ceremony to include personnel in attendance at the point of arrival.

Section IV. BURIAL OUTSIDE WASHINGTON, D.C. AREA

11. Period of repose and lying in state at the Capitol. a. When demise occurs in the Washington, D.C. area, the remains will lie in repose for approximately 24 hours. Repose will begin at 1100 hours the day following the day of demise. When demise occurs outside the Washington area, repose will begin at the time of arrival in Washington, D.C. Repose will end at 1100 hours, the day following the beginning of repose.

b. The remains will be removed from the place of repose and will lie in state in the Rotunda of the Capitol for a period of approximately 24 hours beginning at 1300 hours one day prior to the day of departure until 1300 hours on the day of departure. The period from 1030 to 1230 hours on the day of departure will be reserved for the family group. At 1300 hours, the remains will be removed from the Rotunda of the Capitol, unless religious faith of the deceased and time of funeral service dictate another time.

12. Departure of remains from place of repose and movement to the Capitol. The CG, MDW will arrange for the following:

a. Appropriate ceremony at place of repose to consist of following personnel:

- (1) The President of the United States.
- (2) Chiefs of State and Heads of Government.
- (3) The Vice President of the United States.
- (4) Speaker of the U.S. House of Representatives.
- (5) Chief Justice and Associate Justices (active and retired), Marshal, Clerk, (U.S. Supreme Court).
- (6) Dean of the Diplomatic Corps.
- (7) Members of the Cabinet.
- (8) State and Territorial Governors.
- (9) Family.

- (10) Honorary pallbearers.
- (11) Clergy.
- (12) Other official mourners.
- (13) Special Honor Guard (para 31b(1)).
- (14) Escort commander. (CG, MDW).
- (15) Band.
- (16) Joint honor cordon.
- (17) Security cordon.
- (18) Selected body bearers composed of enlisted personnel from each of the Armed Forces.
- (19) National Color detail and personal flag bearer, as appropriate.
- (20) Medical support.

b. Military escort for motorized funeral cortege from place of repose to the main funeral procession formation area (15th Street and Constitution Avenue, NW).

c. Main funeral procession.

- (1) Participants to consist of the following as desired and appropriate.

- (a) Police escort.
- (b) Escort commander (CG, MDW).
- (c) Troops. Troop commander and staff.

FIRST MARCH UNIT

Commander and Staff

Band

Company of Cadets, USMA*

Company of Midshipmen, USNA

Squadron of Cadets, USAFA

Company of Cadets, USCGA

Company, U.S. Army*

Company, U.S. Marine Corps*

Company, U.S. Navy*

Squadron, U.S. Air Force*

Company, U.S. Coast Guard*

Composite Company, U.S. Service

Women* (Minus U.S. Coast Guard)

SECOND MARCH UNIT

Troop Commander and Staff

Band

* Mandatory participants.

Company, Army National Guard
Company, U.S. Army Reserve
Company, U.S. Marine Corps Reserve

Company, U.S. Naval Reserve
Squadron, Air National Guard
Squadron, U.S. Air Force Reserve
Company, U.S. Coast Guard Reserve

THIRD MARCH UNIT

National Host of Veterans Day
Committee

Band

National Commanders of the 14
Veterans organizations chartered
by Congress

- (d) Special Honor Guard (para 31b (1)).
- (e) Honorary pallbearers.
- (f) National Color.
- (g) Clergy.
- (h) Hearse or caisson.
- (i) Body bearers.
- (j) Personal flag (if appropriate).
- (k) Caparisoned horse (if appropriate).
- (l) Family.**
- (m) President of the United States and party.
- (n) Chiefs of State and Heads of Government.
- (o) Vice President of the United States and party.
- (p) Speaker of the U.S. House of Representatives.
- (q) Chief Justice and Associate Justices (active and retired), Marshal, Clerk, (U.S. Supreme Court).
- (r) Dean of the Diplomatic Corps.
- (s) Cabinet members.
- (t) State and Territorial Governors.
- (u) Other official mourners.
- (v) Police escort.

- (2) Coordination with the Chief of Metropolitan and/or U.S. Park Police to determine the route of the cortege from the place of repose to the location where the cortege will join the main funeral procession and the route of the procession.

- (3) Cars for all participants in motorized cortege.

- (4) Suitable flights of aircraft to fly over procession, if appropriate.

d. Appropriate ceremony at Capitol to consist of following additional personnel:

- (1) Band.
- (2) Joint honor cordon.
- (3) Saluting battery.
- (4) Guard of honor.
- (5) Security cordon.

13. Departure of remains from Capitol. The CG, MDW will arrange for—

a. Appropriate ceremony at the Capitol to consist of following personnel:

- (1) Family.
- (2) Honorary pallbearers.
- (3) Clergy.
- (4) Special honor guard (para 31b(1)).
- (5) Band.
- (6) Joint honor cordon.
- (7) Selected body bearers composed of enlisted personnel from each of the Armed Forces.
- (8) National Color detail and personal flag bearer, as appropriate.
- (9) Other official mourners.

b. Movement of motorized cortege to the funeral service.

c. Appropriate arrangements at place of funeral service, to include:

- (1) Joint honor cordon.
- (2) General seating and parking plan.
- (3) Usher detail.
- (4) Medical support.
- (5) Security cordon.

d. Movement of motorized funeral cortege to point of departure.

e. Appropriate ceremony at point of departure to consist of the following additional participating personnel:

- (1) Band.
- (2) Joint honor cordon.
- (3) Joint street honor cordon (departure).

** Includes next of kin and relatives designated by the next of kin.

- (4) Security cordon.
- (5) Saluting battery.

f. Escort to accompany remains to final resting place.

g. Rail, air, or motor transportation to move remains and accompany party to final resting place.

Section V. BURIAL IN THE WASHINGTON, D.C. AREA

14. Period of repose and lying in state at the Capitol. a. The remains will lie in repose in the White House or other designated place from 1200 hours of day following day of demise in Washington, D.C., until 1100 hours one day prior to the day of the burial.

b. The remains will lie in state in the Rotunda of the Capitol for a period of approximately 24 hours beginning at 1300 hours one day prior to the day of burial until 1200 hours on the day of burial. The public will be permitted to file past the bier from 1300 hours one day prior to the day of burial until 1030 hours on the day of burial at which time the family group may pay their final respects. At 1200 hours, the remains will be removed from the Rotunda of the Capitol, unless the religion of the deceased and time of funeral service dictate another time.

15. Departure of remains from place of repose and movement to the Capitol. The CG, MDW will arrange the following:

a. Appropriate ceremony at the place of repose to consist of the following personnel:

- (1) Clergy.
- (2) Honorary pallbearers.
- (3) Family.
- (4) Special honor guard (para 31b(1)).
- (5) Escort commander (CG, MDW).
- (6) Band.
- (7) Joint honor cordon.
- (8) Security cordon.
- (9) Body bearers, National Color detail, and personal flag bearer, as appropriate.
- (10) Other official mourners.

b. Military escort for motorized funeral cortege from the place of repose to the Capitol to consist of:

- (1) Police escort.
- (2) Escort commander (CG, MDW).

- (3) Special honor guard (para 31b(1)).
- (4) Honorary pallbearers.
- (5) Clergy.
- (6) Hearse.
- (7) Body bearers, National Color detail, and personal flag bearer, as appropriate.
- (8) Family.
- (9) Police.
- (10) Medical support.

c. Coordination with the Chief of the Metropolitan and/or U.S. Park Police to determine route of cortege to the east steps of the Capitol from the place of repose.

d. Reception committee at the Capitol to await the arrival of the remains to consist of following personnel:

- (1) The President of the United States.
- (2) Chiefs of State and Heads of Government.
- (3) The Vice President of the United States.
- (4) Speaker of the U.S. House of Representatives.
- (5) Chief Justice and Associate Justices (active and retired), Marshal, Clerk, (U.S. Supreme Court).
- (6) Dean of the Diplomatic Corps and Diplomatic Corps.
- (7) Members of Congress.
- (8) State and Territorial Governors.
- (9) Deputy Secretary of Defense, Service Secretaries, and Assistant Secretary of Treasury.

e. Appropriate ceremony upon arrival of the remains at the Capitol to consist of:

- (1) Band.
- (2) Joint honor cordon.
- (3) Security cordon.
- (4) Saluting battery.
- (5) Body bearers, National Color detail,

and personal flag bearer, as appropriate.

- (6) Guard of honor.
- (7) Escort commander (CG, MDW).
- (8) Special honor guard (para 31b(1)).
- (9) Clergy.
- (10) Family.
- (11) Honorary pallbearers.
- (12) Other official mourners.
- (13) Medical support.

16. Departure of remains from Capitol and movement to the funeral site for funeral services and return to transfer point. The CG, MDW will arrange for—

a. Appropriate ceremony at the Capitol to consist of following personnel:

- (1) The President of the United States.
- (2) Chiefs of State and Heads of Government.
- (3) The Vice President of the United States.
- (4) Speaker of the U.S. House of Representatives.
- (5) Chief Justice and Associate Justices (active and retired), Marshal, Clerk, (U.S. Supreme Court).
- (6) Dean of the Diplomatic Corps.
- (7) Members of the Cabinet.
- (8) State and Territorial Governors.
- (9) Family.
- (10) Honorary pallbearers.
- (11) Other official mourners.
- (12) Clergy.
- (13) Special honor guard (para 31b(1)).
- (14) Escort commander (CG, MDW).
- (15) Band.
- (16) Honor cordon.
- (17) Security cordon.

(18) Selected body bearers composed of enlisted personnel from each of the Armed Forces.

(19) National Color detail and personal flag bearer, as appropriate.

(20) Medical support.

b. Motorized funeral cortege to the place of funeral service and return to the transfer point (New Jersey and Constitution Avenues) if the funeral service is not in the Amphitheater, Arlington National Cemetery.

c. Appropriate arrangements at place of funeral service to include:

- (1) Joint honor cordon.
- (2) General seating and parking plan.
- (3) Usher detail.
- (4) Medical support.
- (5) Security cordon.

17. Main funeral procession to Arlington National Cemetery for funeral service and/or interment. The CG, MDW will arrange for—

a. Main funeral procession from the transfer point (New Jersey and Constitution Avenues) to Arlington National Cemetery (composed as shown in para 12c).

b. Appropriate ceremony at the Amphitheater and gravesite to include the following additional personnel:

- (1) Saluting battery.
- (2) Firing party.
- (3) Security cordon.
- (4) Usher detail.
- (5) Parking detail.
- (6) Band.
- (7) Medical support.

c. General seating plan for Amphitheater.

Section VI. ARRIVAL AND FUNERAL SERVICES AT FINAL RESTING PLACE

18. Responsibilities. The Army commander, within whose area interment will take place, is the designated representative of the President of the United States for the purpose of making arrangements for participation of all

Armed Forces and coordination with State and Local authorities. He is responsible for the reception and funeral service at the place of interment as follows:

a. Carry out the above responsibilities in

accordance with the wishes of the immediate family.

b. Utilize the services of local agencies insofar as practicable.

c. Employ local units of Reserve and National Guard components as practicable.

d. Participation of veterans and patriotic organizations as appropriate.

e. Provide medical support.